

More specifics about the KOSAF's Departments

Departments and Teams		Main Duties	
Student Grant & Scholarship Division	Department of Government Grant	Government Grant Planning Team	<ul style="list-style-type: none"> ○ Planning and Managing the Government Grant ○ Performing analysis of Government Grant programs and Improving the system ○ Operating the committee for the Government Grant management
		Government Grant Management Team	<ul style="list-style-type: none"> ○ Assessing Government Grant application, Disbursing grants, and Monitoring the results (Return, Loan repayment, and Prevention of Student aid duplications) ○ Forming partnerships with universities regarding the Government Grant management
		Income Evaluation Team I	<ul style="list-style-type: none"> ○ Planning and Managing operations to determine the applicant's Income Levels ○ Managing criteria for Income Level determination ○ Operating the committee for Income level determination
		Income Evaluation Team II	<ul style="list-style-type: none"> ○ Setting criteria for the applicants to appeal their income level determinations ○ Collecting and Monitoring Income generated from abroad for Overseas residents to determine applicants' Income Level
	Department of Job-Related Grant	Job-Related Grant Team	<ul style="list-style-type: none"> ○ Planning and Managing scholarships linked with employment at SMEs (Named Hope of Ladder Scholarship) ○ Assessing scholarships linked with employment at SMEs and Monitoring the results(Including prevention of Student aid duplication)
		Work & Study Grant Team	<ul style="list-style-type: none"> ○ Planning and managing work study Grant programs (Planning, Implementation, Collection and Finding work sites) ○ Operating programs that links university students and young students ○ Mentoring for Multi-cultural students and North Korean Students

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Student Grant & Scholarship Division	Department of Merit-Based Scholarship	Merit-based Scholarship Team	<ul style="list-style-type: none"> ○ Managing scholarships under the jurisdiction of the Ministry of Education (Next Century Humanities, Arts & Physical Education, 2-year College and Graduate Scholarship) ○ Managing scholarships under the jurisdiction of the Ministry of Science and ICT(Presidential Science Scholarship, National Science and Engineering Scholarship) ○ Collecting payments for various scholarships in case of rule violations
		Global Scholarship Team	<ul style="list-style-type: none"> ○ Planning and Managing Global Scholarships(Overseas training program for university students(named Blue Ladder scholarship), University global field trip) ○ Planning and Managing a scholarship program for outstanding students to study abroad (named 'Dream' Scholarship) ○ Planning and Managing a scholarship program (named Deam Ladder scholarship) for middle and high school students to foster talented individuals
	Department of Talent Development	Donation & Scholarship Team	<ul style="list-style-type: none"> ○ Devising the plans to expand donation bases ○ Devising the plans to utilize donations from Samsung Corp. ○ Operating Blue Lighthouse Scholarship Fund ○ Operating programs for Student development based on private donations
		Student Mentoring Team	<ul style="list-style-type: none"> ○ Managing Mentorship programs to forster talents for the next generation ○ Managing Training camps for university student's volunteer programs (Tutoring)

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Student Grant & Scholarship Division	Department of Personnel Management	<ul style="list-style-type: none"> ○ Recruitment, Appointment, Dismissal, Transfer, and Promotion of Employees ○ Planning and Operating personnel matters ○ Evaluation of Individual performance ○ Regulation, Rewards, and Sanctions ○ Labor-Management Relations
	Welfare & Training Team	<ul style="list-style-type: none"> ○ Disbursement of salaries and severance pays ○ Devising and Implementing programs for employee education and training (Including comprehensive employee training program) ○ Managing employee benefits (Family occasions, In-house cafeteria, Four types of insurance) ○ Supporting Employees' well-being, Self-learning, and Leisure activities (Including clubs) ○ Devising and Implementing programs for employees' careers
Student Loan Division	Department of Student Loan	<ul style="list-style-type: none"> ○ Planning for and Handling Student Loan programs (Income contingent loans, Direct loans, and Loan guarantees) ○ Supporting statistical information on Student loans and Providing guidelines for universities and financial institutions ○ Developing and Operating financial education programs
	Student Loan Support Team	<ul style="list-style-type: none"> ○ Operating Student loan programs (Income contingent loans, Direct loans, Loans for students in fishing and farming communities) ○ Operating the information system on student loans and Handling inquiries from school personnel ○ Registering loan information and checking for its accuracy

Departments and Teams		Main Duties
Student Loan Division		<ul style="list-style-type: none"> ○ Operating the interest relief program for borrowers in military duty ○ Planning for the loans for borrowers in farming and fishing communities
	Department of Student Loan Repayment	Student Loan Repayment Planning Team <ul style="list-style-type: none"> ○ Planning for and Operating plans related to student loans (Interest support, Department of interest or principal repayments, Department of direct loan repayments) ○ Planning for and Managing Student Loan Repayment ○ Registering information on ICL debtors ○ Managing debtors who moved abroad for residence or study ○ Assorting long-term delinquent debtors
		Student Loan Repayment Management Team <ul style="list-style-type: none"> ○ Handling repayments for Student Loan ○ Managing repayments for Student Loan(Included to duplicate Student Aid support) ○ Operating the counseling center for delinquent borrowers
	Department of Credit Recovery & Collection	Credit Recovery Planning Team <ul style="list-style-type: none"> ○ Planning for and Managing the collection of Non-performing Loans ○ Supervising debtors at credit risk due to defaults (Including Lawsuits & Enforcement) ○ Planning for and Operating the credit rehabilitation program linked with employment(ICCRS) ○ Operating a counseling center for the collection of non-performing loans
		Credit Recovery Management Team <ul style="list-style-type: none"> ○ Assessing, Approving and Implementing sureties ○ Managing distressed debts due to death, bankruptcy, and Credit rehabilitation ○ Operating EDMS related to performance of Loan guarantees

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Student Loan Division	Department of Financial Management	Accounting Team	<ul style="list-style-type: none"> ○ Managing budget executions and accounts ○ Preparing tax returns and Making a payment(Corporate tax, Income tax, VAT, etc.) ○ Accounting task including expenditures
		Fund Management Team	<ul style="list-style-type: none"> ○ Planning and Implementing use of funds ○ Managing bond issues and repayments ○ Issuing the KOSAF's bond ○ Devising plans and policies regarding fund use
	Department of Planning & Coordination	Planning & Coordination Team	<ul style="list-style-type: none"> ○ Management planning and responses to pressing issues ○ Planning management strategies ○ Preparing for the meetings of the Board of Directors and for executive meetings ○ Supervising the organizational structure ○ Notices on management performances ○ Executive appointments ○ Establishment, Revision, and Repeal of regulations
		Budget Management Team	<ul style="list-style-type: none"> ○ Management of government resources (Securing government appropriations) ○ Planning, Allocating, and Executing budgets ○ Managing cooperation with the Ministry of Education, Ministry of Strategy and Finance, and Other government ministries and agencies
		Legal Affairs & Risk Management Team	<ul style="list-style-type: none"> ○ Managing establishment, revision, and abolition of rules regarding KOSAF; Managing internal regulations ○ Preparing KOSAF's lawsuits ○ Devising proactive policies and strategies

Departments and Teams		Main Duties
Student Loan Division		<ul style="list-style-type: none"> ○ Managing, Reviewing and Reporting management of risks including financial and operational risks ○ Evaluating performance on asset management and Managing operational risk
	Department of Innovation & Development	Social Value Team <ul style="list-style-type: none"> ○ Identifying and Managing of social value creation models ○ Establishing and Making a plan for Institutional innovation ○ Managing the management index ○ Planning and operating the performance evaluation system
		Research & Statistics Team <ul style="list-style-type: none"> ○ Conducting Policy studies and Promoting researches ○ Planning for KOSAF's research projects ○ Generating statistics on KOSAF's businesses & operations and publishing information on tuitions ○ Operating the reference library, Including purchase of books and publications related to policy issues
	Department of Student Welfare	Student Dormitory Planning Team <ul style="list-style-type: none"> ○ Planning a dormitory construction project and Contracting ○ Overseeing Planning, Design and Construction ○ Operating the design advisory Committees ○ Managing CM & Constructor, Establishment payment, Process management
Student Dormitory Management Team <ul style="list-style-type: none"> ○ Overseeing the task related to operating Student dormitories ○ Managing budgets, contracts, and residents ○ Managing trusts(Security, Contracted foodservice, Cleaning service, etc) 		

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Student Welfare Division	Department of Student Welfare	Student Welfare Center Team	<ul style="list-style-type: none"> ○ Planning and Managing Student Welfare Centers ○ Resident and Occupancy management, Public relations related to the Student Welfare Center ○ Making Job training Programs for residents
	Department of Customer Service	Customer Service Team	<ul style="list-style-type: none"> ○ Working to enhance customer satisfaction ○ Surveying customer satisfaction ○ Managing work related to the receipt and process of customer inquiries and complaints ○ Managing inquiries through KOSAF's webpage ※ Cooperating with on-site support centers in each region regarding call center personnel
		Student Aid Support Team	<ul style="list-style-type: none"> ○ Working to prevent duplicate supporting aids ○ Managing university information and cash ledgers ○ Devising and managing the information system for student aid
	Department of Regional Support	Regional Support Team	<ul style="list-style-type: none"> ○ Planning work for on-site check for universities regarding use of Government Grant and Work-Study Grant ○ Planning activities for On-site campaign
	Department of Regional Support	Regional Center (Seoul, Gyeonggi,	<ul style="list-style-type: none"> ○ Customized counseling including on-site customer service ○ Visiting universities for monitoring ○ Performing follow-ups on the disbursement of Government Grant by

Departments and Teams		Main Duties
Student Welfare Division		<p style="text-align: center;">Gangwon, Busan, Daegu, Gwangju, Daejeon, Jeonbuk)</p> <ul style="list-style-type: none"> ○ universities in various regions ○ Performing on-site checks regarding the operation of Work-Study Grant in various regions ○ Enhancing cooperation with the regional press and organizations ○ Handling applicants' appeals on income level determinations
	Department of Information Management	<p style="text-align: center;">Information Planning Team</p> <ul style="list-style-type: none"> ○ Managing plans for the Information system and Digitalization of Information ○ Operating the system for the management and analysis ○ Administrative work related to IT and Managing KOSAF's Portal Site
		<p style="text-align: center;">Information Infrastructure Team</p> <ul style="list-style-type: none"> ○ Managing the Infrastructure for the Information system (Servers, databases) ○ Managing IT equipment (computers, printers, call center equipment, etc.) ○ Implementing plans for information security
		<p style="text-align: center;">Grant & Scholarship Information Team</p> <ul style="list-style-type: none"> ○ Supervising the IT system related to student financial aid ○ Developing and managing KOSAF's website ○ Cooperating with government ministries and agencies
		<p style="text-align: center;">Student Loan Information Team</p> <ul style="list-style-type: none"> ○ Supervising the system related to student loans ○ Cooperating with National Taxation Office and Korean Federation of Banks ○ Generating statistical information on student loans

Departments and Teams		Main Duties
Student Welfare Division	Department of Public Communication	Public Relations Team <ul style="list-style-type: none"> o Conducting campaigns for employees and college students o Managing the media and promoting KOSAF and its work o Selecting and managing student ambassadors o Conducting campaigns targeting students in primary and secondary education, the general public, and international communities o Managing advertisement campaigns o Managing homepage designs and contents
		External Cooperation Team <ul style="list-style-type: none"> o Planning and Managing cooperation with external organizations o Managing relations with the National Assembly (Including Public Audits) o Operating the association of scholarship foundations and cooperating with organizations related to KOSAF's work o Cooperation with primary and secondary educational institutions, professional associations, and educational organizations o Concluding and managing MOUs o Managing official visits to the KOSAF from external organizations (Including visits under Free Semester programs) o Assisting KOSAF's executive officers
	Department of General Affairs Department of General Affairs	General Affairs Team <ul style="list-style-type: none"> o Managing general affairs (Including the protection of documents and KOSAF's seals) o Acquisition of assets, leases, and purchase of supplies and equipment o Managing facilities including the offices and official residences o Managing night shifts and physical security o Conducting activities for social contribution

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	Infrastructure Safety Team	<ul style="list-style-type: none"> ○ Operation of the Contract Review Committee (Establishing annual plans for contract management) ○ Contracting for goods and services
	Information Security Team	<ul style="list-style-type: none"> ○ Devising and implementing annual plans for information security ○ Devising and implementing plans to protect personal, sensitive information
Department of Audit	Audit Team	<ul style="list-style-type: none"> ○ Planning for audits an Performing regular audits and Publicizing results ○ Supporting external audits ○ Performing financial and Accounting audits ○ Devising plans for inspections ○ Performing audits on individual and departmental performances and audits on special occasions